



Bursary Fund (2025-26)

Policy

The Trustees have made £105,092 available for distribution as bursaries for the 2025-26 session. Specific details of the scheme for 2025-26 are set out below.

1. Before receiving a bursary, parents must complete a bursary application form, submit it with the necessary paperwork to the Bursar and receive a letter from the Bursar confirming the bursary has been granted.
2. Bursaries are available for classes 1-12 inclusive and are now also available for any child attending kindergarten who will not be receiving Edinburgh City Council nursery funding in the coming academic year 2025-26.
3. The criteria set out in this document are for the 2025-26 session only. For 2026-27 and subsequent sessions different criteria may apply. The Trustees reserve the right to vary the criteria on an annual basis.
4. A fresh bursary application form will need to be completed for each school session.
5. For parents with more than one child in the school only one application needs to be submitted.
6. To qualify for a bursary parents must satisfy both the income criteria and the capital criteria.
7. Bursaries are awarded at the discretion of the Trustees. The Bursar is responsible for the management and co-ordination of the process. Please note, due to demand, even if the criteria are met, there can be no guarantee of a bursary being awarded.
8. The school reserves the right to have any financial information reviewed by our Accountant and Auditor to ensure correct interpretation of information supplied or if clarification may be required.
9. To enable us to make the best decision on bursary applications, we ask for every applicant (**both new and current recipients of bursaries**) to provide a personal statement in support of their application form. **We will be unable to accept application forms that do not have this.** The personal statement should be no more than 500 words, in Microsoft Word format and should cover the following:

- Why your child is a suitable candidate and how they would benefit from an Edinburgh Steiner School Bursary.
- An explanation to why financial assistance is required.
- A summary of any family circumstances or any other information that should be taken into consideration.
- Other than financially, have you been able to support the school in other ways.

10. Applications **including required documentation** not received by the **deadline of 02 May 2025** will not be considered.

Criteria

A. Income

Income is defined as total gross household income from all sources.

Income Band	Bursary Award
Up to £40,000 per annum	On a sliding scale up to a maximum of 60%
Above £40,000 per annum	Not eligible for bursary support

B. Capital

Parents are eligible for a bursary only if other financial assets (such as savings and investments, excluding main residence) do not exceed £30,000.

Capital Income and Expenditure on the main residence will also be taken into consideration.

If you have any questions about the operation of the Bursary scheme, please contact the school Bursar at **bursar@edinburghsteinerschool.org.uk**.